

Symposium venue

The symposium will be organized at the Wrocław University of Technology Congress Centre
ul. Z. Janiszewskiego 8, 50-372 Wrocław

Symposium secretariat and assistance

Secretariat will be opened in **Main Building (A-1)** and **D-20** as follows:

Building A-1

Wybrzeże Stanisława Wyspiańskiego 27, 50-370 Wrocław:
Sunday, 5th September 15:00-19:00

Building D-20

ul. Janiszewskiego 8, 50-372 Wrocław
Monday, 6th September 8:00 – 18:00
Tuesday, 7th September 8:00 – 18:00
Wednesday, 8th September 8:00 – 14:30

If you need any help during the conference you can find the staff at the registration desk. Conference assistants and organizing committee will be recognizable by their yellow badge. They will help you in all practical aspects of conference participation.

Registration

Conference materials and name badges can be obtained at the registration desk which will be opened in **Main Building (A-1)** and **D-20** as follows:

Building A-1

Sunday, 5th September 15:00 – 17:00

Building D-20

Monday, 6th September 8:00 – 9:00
Tuesday, 7th September 8:00 – 9:00

Name badges

Participants and accompanying persons are obliged to wear the conference name badges on all conference events.

Opening lecture and concert

Opening lecture and concert will be held in the main building of Wrocław University of Technology at Wybrzeże Wyspiańskiego 27 (building A-1) on Sunday, 5th September 2010, from 17:00 to 19:00.

Opening ceremony

Opening Ceremony will take place in lecture hall (10AC) in symposium venue (building D-20) on Monday, 6th September from 9:00 to 9:30.

Speaker's instructions

Speakers are requested to copy their presentation the day prior their speech **before** the session starts. It is crucial that speakers are on time and that they keep their presentation within the allotted time scheduled. The plenary lectures are foreseen in **60 minutes** including discussion. The time for oral presentations is **20 minutes** including discussion. The lecture room is equipped with PC computer and a ceiling mount projector. PowerPoint software will be provided. The file format preferred for the presentations is ppt for Office 2003 or pdf. There will be **no possibility** of using MAC file format. An audiovisual technician will be available for assistance in the conference hall.

Poster sessions

Poster sessions will take place in poster exhibit area in building D-20. The posters should be placed on certain day in the morning and removed just after the end of the session. Maximum size of a poster is **841x1189 [mm]** (A0 format).

1 st Poster Session A	Monday, 6 th September	16:30 - 18:00
2 nd Poster Sessions B-D	Tuesday, 7 th September	16:00 - 17:30

Language

The conference language is English.

Lunches and refreshments

Lunches are included in the participant's registration fee and will be served in building D-20 as follows:

Monday, 6 th September	13:00 – 14:30	Building D-20
Tuesday, 7 th September	12:30 – 14:00	Building D-20
Wednesday, 8 th September	12:30 – 14:00	Building D-20

Social events

Get-together party

Date	Sunday, 5 th September 2010
Time	19:00 – 21:00
Place	Main Building (A-1) foyer Wybrzeże Wyspiańskiego 27

Symposium dinner

Date	Tuesday, 7 th September 2010
Time	19:30 – 23:00
Place	Restaurant in the Mercure-Panorama Hotel Pl. Dominikański 1

City guided tour

Date	Wednesday, 8 th September 2010
Time	14:30 – 19:30
Place	Meeting point: in front of building D-20 ul. Z. Janiszewskiego 8

Insurance and liability

Neither the organizers nor Wrocław University of Technology take any responsibility for injury or damage involving persons or property during the conference. Participants are advised to make their own arrangements with respect to health, travel and property insurance before they depart from their country.

Conference website

www.iseo2010.wsf.wroc.pl

Exhibitors

Exhibition site will be located in building D-20 foyer near the posters area.

Emergency phone numbers

Mobile phones:

112 - police, fire department, emergency

Stationary phones:

999 – Emergency

998 – Fire Department

997 – Police

981 – Road Assistance

986 – Municipal Police